

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS
c/o Knuteson, Hinkston & Rosenberg, S.C.
500 College Avenue
Racine, WI 53403
(262) 633-2000

Alan Jasperson, Chairman (262) 721-5162 **Russell Weis, Member (262) 534-2884**
John Vyvyan, Sec., Treasurer (262) 939-1956 **Greg Foat, Member (262) 210-4845**
Matthew Rowntree, Member (262) 492-2943 **Legal Counsel, Atty. Mark R. Hinkston**

RACINE AND KENOSHA COUNTY – WIDE DRAINAGE BOARD
MINUTES

Date: June 8, 2023
Time: 7:00 p.m.
Place: Racine County Office Building, Ives Groves
 14200 Washington Ave
 Sturtevant, WI 53177

Procedural

1. Call to Order
 - a. Commissioner Jasperson commenced the meeting at 7:00pm.
2. Roll Call
 - a. Commissioners in Attendance: Alan Jasperson, John Vyvyan, Russell Weis, Gregory Foat, and Matthew Rowntree.
 - b. Others in attendance: Mark Hinkston, Attorney for Racine County Board of Drainage Commissioners, andCarolynn Frazer, recorder.
3. Pledge of Allegiance
4. Moment of Silence for Former Board Member Alvin Wilks.
5. Approval of Agenda
 - a. Motion to approve the Agenda as written by Commissioner John Vyvyan and seconded by Commissioner Russell Weis. The motion passed unanimously.
6. Approval of Meeting Minutes
 - a. March 16, 2023
 - i. Motion to approve the meeting minutes dated March 16, 2023, by Commissioner John Vyvyan and seconded by Commissioner Russell Weis. The motion passed unanimously.
7. Does the board want to add the meeting financials or the summary to the website?
 - a. The board directs Carolynn Frazer to post the financial summary to the website along with the meeting minutes.

Farm #1 / Waterford

1. Financial Report
 - a. Bills paid and bills to be paid

- b. CSB Account Balances and Loans as of May 31, 2023
 - c. Attorney Mark Hinkston read the financial report into the record.
 - d. Motion to approve the financial report by Commissioner Gregory Foat and seconded by John Vyvyan. The motion passed unanimously.
 - e. Financial Forecast
 - i. The board reviewed the financial projections.
2. Update on Current District Projects.
 - a. No projects at this time.
 3. Follow up on the Jamie Kruegel Pole Barn Status
 - a. The tile was relocated and NMB will update the district mapping.
 - b. Commissioner Gregory Foat inspected the installation and says the work was completed correctly.

Farm #4 / Eagle Creek

1. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of May 31, 2023
 - c. Financial Forecast
 - i. Attorney Mark Hinkston read the financial report into the record.
 - ii. Motion to approve the financial report by Commissioner John Vyvyan and seconded by Commissioner Matthew Rowntree. The motion passed unanimously.
2. Update on Current District Projects.
 - a. Status of Contracts 1&2 – waiting until November when crops are up.
 - b. Status of Contract 3
 - c. Status of District Spraying
 - i. Commissioner Rowntree inspected the area and agrees that the spray is working.
 - ii. Commissioner Vyvyan to contact the three landowners obstructing the spraying to agree to a plan of access.
 - d. Eagle Lake Improvement Association request regarding a cleanout West of 75 to the lake.
 - i. This is not in the district. The board has no authority.

Farm #5 / Hoosier Creek

1. Financial Report
 - a. Bills paid and bills to be paid
- b. CSB Account Balances and Loans as of May 31, 2023.
 - i. Attorney Hinkston read the financial report into the record.
 - ii. Motion to approve the financial report by Commissioner Russell Weis and seconded by Gregory Foat. The motion passed unanimously.
- c. Financial Forecast

2. Update on current projects
 - a. Completion of corrections by CN Railway?
 - i. Nothing new to report.
 - b. Status of District Spraying
 - i. Al Jeske from Nielsen, Madsen & Barber did review some of the spraying was completed and can see trees and brush turning brown.
 - c. Bids for debrushing from Mt. Tom Rd to Hwy J.
 - i. RLP Diversified provided a quote for debrushing in a test area.
 - ii. The board decided to hold on this matter and use Bart Miller to spray as the area is under contract.

Norway / Dover

1. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of May 31, 2023
 - i. Attorney Hinkston read the financial report into the record.
 - ii. Motion to approve the financial report by Commissioner Russell Weis and seconded by Commissioner John Vyvyan. The motion passed unanimously.
 - c. Financial Forecast
2. Update on current in progress projects.
 - a. Status of the District Mapping Update
 - i. Ready to be submitted to the WI DNR.
 - ii. The board mentioned that there may be an adjustment to the corridors to widen the area.
 - b. District Spraying
 - i. List of farmers planting too close to the top of the bank from Nielsen Madsen & Barber so notices can be sent.
 1. The board is to contact the landowners directly.
 - c. Contract Number 4
 - i. Branch 4 ditch on Goose lake Canal west of Burmeister Road.
 - ii. Work can be started in the Fall.
 - iii. Motion to approve the RLP Diversified quote for \$120,000.00 for ditch numbers 4 and 9 by Commissioner Jasperson and seconded by Commissioner Foat. The motion passed unanimously.

Yorkville / Raymond

1. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of May 31, 2023
 - i. Attorney Mark Hinkston read the financial report into the record.

- ii. Motion to approve the financial report by Commissioner John Vyvyan and seconded by Commissioner Russell Weis. The motion passed unanimously.
 - c. Financial Forecast
- 2. Update on the assessment of the Yorkville/Raymond Drainage District.
 - a. NMB started and will try to compete so we can do an assessment in early Fall.
- 3. Can the Board charge the Village of Caledonia for its runoff?
 - a. NMB did look into this matter. Caledonia runoff goes into the East Branch and doesn't come into the district until the very end.
 - b. NMB does not believe that the runoff amounts to enough to charge the Village of Caledonia.

All Districts

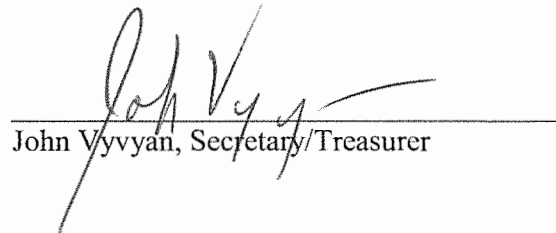
- 1. Follow up with Greg Springer regarding drone spraying.
 - a. Nothing new to report. The board will follow up with him in the Fall.
- 2. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District's ditch. This would be an additional charge on the resident in order to assist.
 - a. Forward to the next meeting.
- 3. Next Drainage Meetings
 - a. Quarterly Meeting September 14, 2023, at 7:00pm
 - b. Inspection and Annual Reports Meeting November 2, 2023, at 7:00pm
 - c. Quarterly Meeting December 7, 2023, at 7:00pm

Adjournment

Motion to adjourn the meeting by Commissioner Gregory Foat and seconded by Russell Weis. The motion passed unanimously. The meeting ended at 8:50 pm.

Approved: 9-14-2023


 Alan Jasperson, Chairman


 John Vyvyan, Secretary/Treasurer

Farm #1/ Waterford

4.25% int. term ends 2025

Current Bank Balance	\$ 267,069.92
Loan Balance	\$ 434,100.33
Available Credit	\$ 5,863.68
Loan Payment Amount Due	\$ 75,132.00
Loan Payment Due Date	8/31/2023

1.5% Int. term ends 2025

Loan Balance #2	\$ 200,000.00
Available Credit	\$ -
Loan Payment Amount Due	\$ 3,000.00
Due Date	12/31/2023

Projects:	None anticipated at this time.
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Bills Paid:	Mar-May	Reason
KHR	\$ 1,614.61	Legal
NMB	\$ 183.75	Engineering
WE Energies	\$ 1,975.61	Electric Utility
TaylorMade	\$ 330.00	Accounting
Alan Jasperson	\$ 544.00	2022 Commissioner Fees
Russell Weis	\$ 312.00	2022 Commissioner Fees
John Vyvyan	\$ 240.00	2022 Commissioner Fees
WACBD	\$ 20.00	Dues
Dross	\$ 576.40	Public Figures Insurance
Total:	\$ 5,796.37	

2022 Assessment	\$750,000.00 over 10 years (2019-2028)
Amount to be Collected:	\$ 67,666.95
Amount Received:	\$ 65,205.48
Amount Due:	\$ 2,461.47

Bills to Pay:	June	Reason
NMB	\$ -	Engineering
KHR	\$ 479.22	Legal
Total:	\$ 479.22	

Bank Balance After Checks	\$ 266,590.70
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Farm #4 / Eagle Creek

1.5% Int. Term Ends 4-1-2024

Current Bank Balance	\$ 434,825.37
Loan Balance	\$ 300,000.00
Available Credit	\$ -
Loan Payment Amount Due	\$ 4,500.00
Loan Payment Due Date	12/31/2023

Projects:	Bidding for Ditch Maintenance Projects -3 Contracts Spraying
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Bills Paid:	Mar-May	Reason
KHR	\$ 1,550.11	Legal
NMB	\$ 499.00	Engineering
Dross	\$ 576.40	Public Figures Insurance
TaylorMade	\$ 330.00	Accounting
Alan Jasperson	\$ 544.00	2022 Commissioner Fees
Russell Weis	\$ 312.00	2022 Commissioner Fees
John Vyvyan	\$ 240.00	2022 Commissioner Fees
WACDB	\$ 20.00	Dues
Farm #5	\$ 60.00	Payoff Letters Reimbursement
Total:	\$ 4,131.51	

2022 Assessment	\$750,000.00 over 5 years (2021-2025)
Amount to be Collected:	\$ 145,490.40
Amount Received:	\$ 138,137.01
Amount Due:	\$ 7,353.39

Bills to Pay:	June	Reason
NMB	\$ 26.25	Engineering
KHR	\$ 806.22	Legal
Total:	\$ 832.47	

Bank Balance After Checks	\$ 433,992.90
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Farm #5 / Hoosier Creek

3.75% Int.

Term ends 2028

Projects:	Spraying
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Current Bank Balance	\$ 157,182.15
Loan Balance	\$ 75,000.00
Available Credit	\$ 425,000.00
Loan Payment Amount Due*	\$ 2,157.81
Loan Payment Due Date	8/31/2023

*may vary as it is based on interest of money loaned

Bills Paid:	Mar-May	Reason
KHR	\$ 1,304.11	Legal
NMB	\$ 499.00	Engineering
TaylorMade	\$ 330.00	Accounting
Alan Jasperson	\$ 544.00	2022 Commissioner Fees
Russell Weis	\$ 312.00	2022 Commissioner Fees
John Vyvyan	\$ 240.00	2022 Commissioner Fees
Dross	\$ 576.40	Public Figures Insurance
WACDB	\$ 20.00	Dues
Total:	\$ 3,825.51	

2022 Assessment	\$750,000.00 over 5 years (2022-2026)
Amount to be Collected:	\$ 144,315.69
Amount Received:	\$ 143,650.69
Amount Due:	\$ 665.00

Bills to Pay:	June	Reason
NMB	\$ 381.34	Engineering
KHR	\$ 452.22	Legal
Countyline	\$ 2,220.00	Spoil Leveling & Shaping
Total:	\$ 3,053.56	

Bank Balance After Checks	\$ 154,128.59
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Norway/Dover Farm Drainage

3.5% int. term ends 2023

Current Bank Balance	\$ 420,077.57
Loan Balance #1	\$ 451,565.30
Available Credit	\$ -
Loan Payment Amount Due	\$ 451,565.30
Loan Payment Due Date	8/31/2023

3.5% int. term ends 2028

Loan Balance #2	\$ 513,431.46
Available Credit	\$ 986,500.00
Loan Payment Amount Due*	\$ 13,467.43
Due Date	8/31/2023

*may vary as it is based on interest of money loaned

2022 Assessment	\$2,000,000.00 for 5 years (2018-2022)
Amount to be Collected:	\$ 451,000.73
Amount Received:	\$ 411,975.05
Amount Due:	\$ 39,025.68

Bills Paid:	Mar-May	Reason
KHR	\$ 2,469.61	Legal
NMB	\$ 3,262.91	Engineering
TaylorMade	\$ 330.00	Accounting
DRS, Inc.	\$ 3,750.00	Dam Operation
Alan Jasperson	\$ 544.00	2022 Commissioner Fees
Russell Weis	\$ 312.00	2022 Commissioner Fees
John Vyvyan	\$ 360.00	2022 Commissioner Fees
WACDB	\$ 20.00	Dues
Dross	\$ 576.40	Public Figures Insurance
Total:	\$ 11,624.92	

Projects:	Mowing Ditch 4 & 9 Maintenance (Dredging) - 3 phases Spraying
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Bills to Pay:	June	Reason
NMB	\$ 302.25	Engineering
KHR	\$ 755.22	Legal
Countyline	\$ 300.00	Fill in Beaver Holes
Countyline	\$ 1,920.00	Tile Repair & Replacement
DRS Inc.	\$ 3,750.00	Dam Operation
Racine County	\$ 1,500.00	Wind Lake Dam
Total:	\$ 8,527.47	

Bank Balance After Checks	\$ 411,550.10
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Yorkville/Raymond Farm Drainage

Current Bank Balance	\$ 83,359.13
Loan Balance	N/A
Available Credit	N/A
Loan Payment Amount Due	N/A
Loan Payment Due Date	N/A

Projects:	Spraying
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Bills Paid:	Mar-May	Reason
KHR	\$ 7,420.77	Legal
NMB	\$ 1,720.64	Engineering
TaylorMade	\$ 330.00	Accounting
Stafford Rosen.	\$ 1,534.00	Legal
Dross	\$ 576.40	Public Figures Insurance
Alan Jasperson	\$ 544.00	2022 Commissioner Fees
Russell Weis	\$ 312.00	2022 Commissioner Fees
John Vyvyan	\$ 240.00	2022 Commissioner Fees
WACDB	\$ 20.00	Dues
Total:	\$ 12,697.81	

Bills to Pay:	June	Reason
NMB	\$ 2,601.30	Engineering
KHR	\$ 1,498.47	Legal
Total:	\$ 4,099.77	

Bank Balance After Checks	\$ 79,259.36
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