

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS

c/o Knuteson, Hinkston & Rosenberg, S.C.

500 College Avenue

Racine, WI 53403

(262) 633-2000

Alan Jasperson, Chairman (262) 721-5162

Russell Weis, Member (262) 534-2884

John Vyvyan, Sec., Treasurer (262) 939-1956

Greg Foat, Member (262) 210-4845

Matthew Rowntree, Member (262) 492-2943

Legal Counsel, Atty. Mark R. Hinkston

RACINE AND KENOSHA COUNTY – WIDE DRAINAGE BOARD MINUTES

Date: December 8, 2022

Time: 1:30 p.m.

Place: Racine County Office Building, Ives Groves
14200 Washington Ave
Sturtevant, WI 53177

Procedural

1. Call to Order
 - a. Commissioner Jasperson called the meeting to order at 1:31 pm.
2. Roll Call
 - a. Commissioners present: Alan Jasperson, John Vyvyan, Russell Weis, and Matthew Rowntree. Commissioner Gregory Foat is excused.
 - b. Others in attendance: Mark Hinkston, Knuteson, Hinkston & Rosenberg, S.C., and Carolynn Frazer, recorder.
3. Pledge of Allegiance
4. Approval of Agenda
 - a. Commissioner Russell Weis made a motion to approve the agenda for the December 8, 2022, quarterly meeting and was seconded by Commissioner John Vyvyan. The motion passed unanimously.
5. Approval of Meeting Minutes
 - a. November 10, 2022
 - b. Commissioner John Vyvyan made a motion to approve the meeting minutes from November 10, 2022, and was seconded by Commissioner Matthew Rowntree. The Motion passed unanimously.
6. Presentation by Bart Chapman regarding the NRCS Federal Watershed Program.
 - a. 100% of the first 4 phases are covered by the State at 100% and carried out by contractors under contract with NRCS and Dept. of Agriculture. The Construction has a cost share portion of approx. 50-75%.
 - b. Steve Becker from NRCS is the Engineer in charge.
 - c. The NRCS has better luck with counties for the funding as opposed to individual districts/boards.

- d. The funds are available but nobody has applied for the funds yet.
 - e. There are no deadlines for applications, they are being accepted continuously.
 - f. Need a concept of the initial problem and potential solutions. No formal report is required. However, the project must provide a 20% benefit to agricultural or rural lands and meet the initial objectives to prevent flooding, reduce erosion, improve water quality, and benefit fish and wildlife.
 - g. It is suggested to take it to the county conservation committee to get it on the agenda. Chad Sampson is the district conservationist.
7. Follow up with Greg Springer regarding drone spraying.
- a. He met with Commissioner Weis to get a map of Hoosier Creek and has not provided any estimates to the board. Commissioner Weis and/or Commissioner Rowntree will follow up with Greg Springer prior to the next quarterly meeting in March 16, 2023.
 - b. The board suggested that he focus on other districts for an estimate.

Yorkville / Raymond

1. Financial Report
 - a. Bills paid and bills to be paid.
 - b. CSB Account Balances and Loans as of November 30, 2022.
 - c. Attorney Mark Hinkston read the financials into the record.
 - d. Commissioner Russell Weis made a motion to approve the financial report for Yorkville Raymond and was seconded by Commissioner John Vyvyan. The Motion passed unanimously.
2. Update on Current District Projects
 - a. Status of District Spraying – no invoice or report was provided by the contractor. Al Jeske of Nielsen Madsen & Barber, S.C. to follow-up.
 - b. Discuss the possible assessment of the Yorkville/Raymond Drainage District.
 - i. Possible meeting in January – will discuss at the 12/15 meeting due to the need to verify certain requirements of the notice to the landowners due to the nature of the payments.
 - ii. Need to get the list of property owners, need to send out notices to the landowners, and have it published in the paper. Also send to the county officials. The notice must contain the amounts due, the date of the hearing, who to contact with any objections via writing and the procedure, and the fact that the stormwater for the landowners' respective district will pay the assessment on their behalf.

Farm #1 / Waterford

3. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of November 30, 2022.
 - c. Attorney Mark Hinkston read the financials into the record.

- d. Commissioner John Vyvyan made a motion to approve the financial report for Farm #1 Waterford and was seconded by Commissioner Russell Weis. The Motion passed unanimously.
- 4. Update on Current District Projects.
 - a. No projects at this time.
- 5. Discussion regarding dissolving the Farm #1 Waterford District.
 - a. There is currently a 10-year assessment from 2019-2028.
 - b. Landowners need to petition the board to dissolve. Need 67% of the benefited owners to petition.
 - c. Follow standard public hearing procedures.
 - d. Take info and make informed decision if it is in the best interest to dissolve.
 - e. Individual landowners would be responsible for their own land after the dissolution of the district.
- 6. Jamie Kruegel – 3908 Gale Circle West, Waterford, WI – Pole Barn Status
 - a. The landowner is relocating the tile around the project.
 - b. Mark Hinkston to follow up with the landowner's attorney stating that the project should be inspected by the board.

Farm #4 / Eagle Creek

- 7. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of November 30, 2022.
 - c. Attorney Mark Hinkston read the financials into the record.
 - d. Commissioner Russell Weis made a motion to approve the financial report for Farm #4 Eagle Creek and was seconded by Commissioner John Vyvyan. The Motion passed unanimously.
- 8. Update on Current District Projects.
 - a. Status of Contracts 1&2 - Contractor to get back to the engineers regarding timelines to start the project.
 - b. Status of Contract 3
 - i. All projects to be added to the website.
 - c. Status of District Spraying – No report or pay request received from the contractor as of the meeting.

Farm #5 / Hoosier Creek

- 9. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of November 30, 2022.
 - c. Attorney Mark Hinkston read the financials into the record.

- d. Commissioner John Vyvyan made a motion to approve the financial report for Farm #5 Hoosier Creek and was seconded by Commissioner Russell Weis. The Motion passed unanimously.

10. Update on current projects

- a. Completion of corrections by CN Railway – no updates.
- b. Hydraulic Budget estimate from the contractor is between \$115,000-\$135,000 sans needed material and permits.
- c. Dredging needed from Hwy J to Mont Tom Road.
- d. Dredging from Brever Road to Branch 12 Ditch – done (remove)
 - i. Need to entertain some bids for restoration from past dredging projects (trestle to Branch 12).
- e. Status of District Spraying - No report or pay request received from the contractor as of the meeting.

Norway / Dover

11. Financial Report

- a. Bills paid and bills to be paid
- b. CSB Account Balances and Loans as of November 30, 2022.
- c. Attorney Mark Hinkston read the financials into the record.
- d. Commissioner John Vyvyan made a motion to approve the financial report for Norway Dover and was seconded by Commissioner Matthew Rowntree. The Motion passed unanimously.

12. Update on current in progress projects.

- a. Beaver Problem – additional beaver dens found on the WLC & GLBC.
- b. Status of the District Mapping Update – move to next meeting in March.
- c. Status of Mowing – done for the year. Ask RLP to come to the March meeting to update the board on the status of how it went in 2022.
- d. Status of District Spraying - No report or pay request received from the contractor as of the meeting.

All Districts

13. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District's ditch. This would be an additional charge on the resident in order to assist.

- a. Keep on for next meeting

14. Next Drainage Meetings

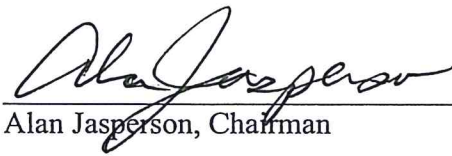
- a. Special Hearing – Thursday, December 15, 2022, at 1:00pm
 - i. Village of Union Grove Assessment
- b. Quarterly Meeting - Thursday, March 16, 2022, at 7:00pm

Adjournment

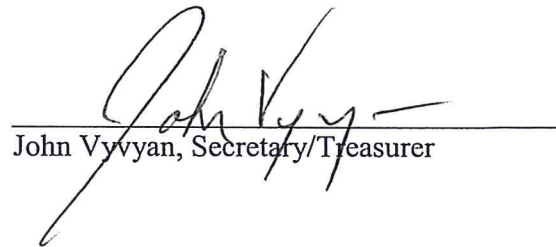
Motion to adjourn the meeting made by Commissioner Russell Weis and seconded by Commissioner John Vyvyan. The Motion was approved unanimously.

The meeting concluded at 4:09pm.

Approved: _____



Alan Jaspersen, Chairman



John Vyvyan, Secretary/Treasurer