

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS
c/o Knuteson, Hinkston & Rosenberg, S.C.
500 College Avenue
Racine, WI 53403
(262) 633-2000

Alan Jasperson, Chairman (262) 721-5162	Russell Weis, Member (262) 534-2884
John Vyvyan, Sec., Treasurer (262) 939-1956	Greg Foat, Member (262) 210-4845
Matthew Rowntree, Member (262) 492-2943	Legal Counsel, Atty. Mark R. Hinkston

RACINE AND KENOSHA COUNTY – WIDE DRAINAGE BOARD
MEETING MINUTES

Date: March 10, 2022

Time: 1:30 p.m.

Place: Racine County Office Building, Ives Groves
14200 Washington Ave
Sturtevant, WI 53177

Procedural

1. Alan Jasperson called the meeting to order at 1:35pm.
2. Roll Call – Board Members in attendance: Alan Jasperson, John Vyvyan, and Matthew Rowntree. Excused Board Members: Greg Foat and Russell Weis. Others in attendance: Mark Hinkston, Attorney – Knuteson, Hinkston & Rosenberg, Mark Madsen, Engineer - Nielsen Madsen & Barber, and Carolynn Frazer, recorder.
3. Pledge of Allegiance
4. Approval of Agenda
 - a. Motion by John Vyvyan to add number 23 regarding insurance and number 15(e)(f)(g) regarding mowing, bids, and projects and seconded by Matthew Rowntree. The motion passed unanimously.
5. Approval of Meeting Minutes
 - a. Quarterly Meeting December 14, 2021
 - b. Motion to approve the Quarterly Meeting Minutes for December 14, 2021 by John Vyvyan and seconded by Matthew Rowntree. The Motion passed unanimously.

Farm #1 / Waterford

6. Financial Report
 - a. Bills paid and bills to be paid – Attorney Mark Hinkston read the financials into the record.
 - b. Motion to approve the bills paid and bills to be paid by John Vyvyan and seconded by Matthew Rowntree. The motion passed unanimously.
 - c. CSB Account Balances and Loans as of February 28, 2022
7. Waterford Income

- a. Resolution to obtain a loan from Racine County.
 - b. The Resolution was read into the record to seek \$200,000.00 from Racine County.
 - a. Motion made by John Vyvyan to approve the request a loan in the amount of \$200,000.00 from Racine County at 1.5% interest per annum and seconded by Matthew Rowntree. The Motion passed unanimously.
8. Update on Current District Projects.
- a. District Spraying
 - i. Status and quotes for 2022 – none for Waterford.

Farm #4 / Eagle Creek

9. Financial Report
- a. Bills paid and bills to be paid – Attorney Mark Hinkston read the financials into the record.
 - b. Motion to approve the bills paid and bills to be paid by John Vyvyan and seconded by Matthew Rowntree. The motion passed unanimously.
 - c. CSB Account Balances and Loans as of February 28, 2022
10. Update on Current District Projects.
- a. Mark Madsen of Nielsen, Madsen & Barber presented the bids for future projects.
 - b. The board reviewed and discussed the maintenance projects.
 - c. Contracts 1&2 – for the outlet channel
 - i. Phase one for the outlet into the non-district part of the ditch near A&J
 - ii. Phase two working up in sections for contract 2
 - iii. Contract 3 gets to the dam
 - iv. Contract 4 is lateral 1 in phases
 - 1. For the 2 main water conveyances
 - d. John Vyvyan made a Motion to approve contracts 1 and 2 to Krause Excavating and contract 3 to RLP Diversified contingent on speaking to Al Jeske. Matthew Rowntree seconded the Motion. The Motion passed unanimously.
 - e. District Spraying
 - i. Status and quotes for 2022
 - ii. John Vyvyan made a Motion to approve the spraying for Eagle Creek by Bart Miller and Matthew Rowntree seconded. The Motion passed unanimously.

Farm #5 / Hoosier Creek

11. Financial Report
- a. Bills paid and bills to be paid – Attorney Mark Hinkston read the financials into the record.
 - b. Motion to approve the bills paid and bills to be paid by John Vyvyan and seconded by Matthew Rowntree. The motion passed unanimously.

- c. CSB Account Balances and Loans as of February 28, 2022
12. Update on current projects
- a. Completion of corrections by CN Railway
 - i. The regional manager will meet one more time to attempt to resolve the issues.
 - b. Dredging from Brever Road to Branch 12 Ditch
 - c. District Spraying
 - i. Status and quotes for 2022. Russell Weis believes the quote provided is reasonable.
 - ii. Motion to approve Bart Miller for spraying for Hoosier Creek by John Vyvyan and seconded by Matthew Rowntree. The Motion passed unanimously.

Norway / Dover

13. Financial Report
- a. Bills paid and bills to be paid – Attorney Mark Hinkston read the financials into the record.
 - b. Motion to approve the bills paid and bills to be paid with the typo correction by John Vyvyan and seconded by Matthew Rowntree. The motion passed unanimously.
 - c. CSB Account Balances and Loans as of February 28, 2022
14. Update on Prevailing Wage
- a. The board decided to wait until they hear from the DWD since the investigator closed this matter.
15. Update on current in progress projects.
- a. Cross-Canal Maintenance Project – This project is complete.
 - b. Jeff Bush will work on tree removal and brush removal/bank repair. This project is complete.
 - c. Status of the District Mapping Update. – Nielsen, Madsen & Barber to review and finalize by next meeting and review for widening the corridors.
 - d. Beaver Problem - Alan Jasperson to update the Board.
 - i. There are beaver dams on Jacobson and Doverline Road and on the Main.
 - ii. Alan's representative is taking care of it.
 - e. District Spraying
 - i. Status and quotes for 2022
 - ii. John Vyvyan made a Motion to approve Bart Miller for spraying contingent on speaking with Al Jeske and Matthew Rowntree seconded. The Motion passed unanimously.
 - f. Mowing
 - i. Contemplating a contract for 3 years with mowing 2 times a year.

- ii. The Board believes that it will help with erosion from Hwy 36 to K and reduce the amount of spraying needed in the future.
 - iii. Motion to approve the contract with RLP Diversified for mowing made by John Vyvyan and seconded by Matthew Rowntree. The Motion was passed unanimously.
- g. Bids
 - i. The Board reviewed the proposed bids procured by Nielsen, Madsen & Barber and the financials for the upcoming assessment periods.
 - ii. The Board decided to put projects on hold for a few years.

Yorkville / Raymond

16. Financial Report

- a. Bills paid and bills to be paid – Attorney Mark Hinkston read the financials into the record.
- b. Motion to approve the bills paid and bills to be paid by John Vyvyan and seconded by Matthew Rowntree. The motion passed unanimously.
- c. CSB Account Balances and Loans as of February 28, 2022

17. Update on Current District Projects

- a. District Spraying
 - i. Status and quotes for 2022
 - ii. John Vyvyan made a Motion to approve Bart Miller for spraying contingent on speaking with Al Jeske and Matthew Rowntree seconded. The Motion passed unanimously.

18. Municipal Agreement with the Village of Union Grove, Yorkville, and Raymond.

- a. Proposed dates from municipalities for either March 29 and March 30.
- b. The Board decided to meet on March 29th at 9:00am at the Ives Grove Building Complex.

All Districts

19. Update on Meeting with Racine Co. re: Intergovernmental Agreement

- a. Alan Jasperson was to follow up with Tom Kramer regarding the agreement and will provide an update. There is a date set and also talk about more money for Waterford, and funding for the intergovernmental funding project.
- b. No resolution at this time, Alan will follow up.
- c. Mark to check the statute regarding the special assessments as to when the payments are to be received by the RCBDC. 1st installment or can they drag it out.

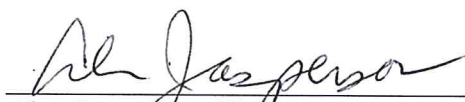
20. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District's ditch. This would be an additional charge on the resident in order to assist.

- a. NMB provided a list of approximately 40 ditches that would qualify
- b. Bart Chapman to review NMB's research and report his findings to NMB
- c. Hold until June 9th Meeting

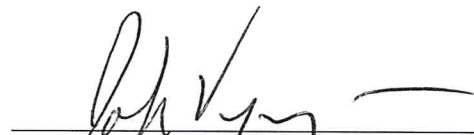
- d. The Board would specify that it only be responsible for permitting and possible engineering.
 - i. Would the Board have to include these in the Mapping and Specifications?
- 21. Discussion regarding minimum charges against properties within two or more districts.
 - a. This matter is pushed to the June 9th meeting.
- 22. Can the drainage district qualify or work with the municipalities to see if they can get some funding for projects?
 - a. Motion passed at December 14, 2021 Meeting. The Board to signed the Resolution.
- 23. Insurance Quotes for Public Entity Insurance
 - a. Renewal for Dross Countryside is due by mid-March
 - b. A Motion was made by John Vyvyan to approve renewing with Dross Countryside and Matthew Rowntree seconded the Motion. The Motion passed unanimously.
 - c. The board discussed possibly seeking quotes for another company for the following year.
- 24. Next Drainage Meetings
 - a. Thursday, June 9, 2022, at 7:00 pm
 - b. Thursday, September 15, 2022, at 7:00 pm
 - c. Thursday, November 10, 2022, at 7:00 pm
 - d. Thursday, December 8, 2022, at 1:30 pm
 - e. Tuesday, March 29, 2022, at 9:00 am.

John Vyvyan made a Motion to adjourn this meeting and seconded by Matthew Rowntree. The Motion passed unanimously and the meeting ended at 3:39 pm.

Approved: 6-9-2022



Alan Jasperson, Chairperson



John Vyvyan, Secretary/Treasurer