

RACINE COUNTY BOARD OF DRAINAGE COMMISSIONERS

c/o Knuteson, Hinkston & Rosenberg, S.C.

500 College Avenue

Racine, WI 53403

(262) 633-2000

Alan Jasperson, Chairman (262) 721-5162

Russell Weis, Member (262) 534-2884

John Vyvyan, Sec., Treasurer (262) 939-1956

Greg Foat, Member (262) 210-4845

Matthew Rowntree, Member (262) 492-2943

Legal Counsel, Atty. Mark R. Hinkston

RACINE AND KENOSHA COUNTY – WIDE DRAINAGE BOARD MINUTES

Date: September 14, 2023

Time: 7:00 p.m.

Place: Racine County Office Building, Ives Groves
14200 Washington Ave
Sturtevant, WI 53177

Procedural

1. Call to Order
 - a. Commissioner Jasperson called the meeting to order at 7:00pm.
2. Roll Call
 - a. Commissioners in Attendance: Alan Jasperson, Russel Weis, John Vyvyan, and Matthew Rowntree. Greg Foat is excused.
 - b. Others in attendance: Attorney Mark R. Hinkson, attorney for RCBDC, andCarolynn Frazer, recorder.
3. Pledge of Allegiance
4. Approval of Agenda
 - a. Motion to approve the Agenda as written by Commissioner Russell Weis and seconded by Commissioner Matt Rowntree. The motion passed unanimously.
5. Approval of Meeting Minutes
 - a. June 8, 2023
 - b. August 8, 2023
 - i. Motion to approve the meeting minutes for June 8, 2023, and August 8, 2023, by Commissioner Russell Weis and seconded by Commissioner Matthew Rowntree. The motion passed unanimously.

Farm #1 / Waterford

1. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of August 31, 2023
 - c. Attorney Hinkston read the financial report into the record.
 - i. Motion to approve the financial report for Farm #1 Waterford by Commissioner Matthew Rowntree and seconded by Commissioner John Vyvyan. The motion passed unanimously.

- d. Financial Forecast
 - i. The board reviewed the financial projections.
- 2. Update on Current District Projects.
 - a. No projects at this time
- 3. Trailside Landing (DeGrave Property)
 - a. Mike, Engineer and Eric, Neuman Developments, attended to discuss the development.
 - b. The developer discussed the plans and stated that they've been working with the Village of Waterford for a while.
 - c. Bids are coming in higher than expected.
 - d. The developer cannot run extra pipes due to the extra costs and the lateness of the timeline. The plans are nearly complete.
 - e. The developer can run the water by the school but they need to discuss this option with the Village of Waterford.
 - f. The developers will try to work with the Village of Waterford to get the drainage under control.

Farm #4 / Eagle Creek

- 1. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of August 31, 2023
 - c. Attorney Mark Hinkston read the financial report into the record.
 - i. Motion to approve the financial report for Farm #4 Eagle Creek by Commissioner Russel Weis and seconded by Commissioner John Vyvyan. The motion passed unanimously.
 - d. Financial Forecast
 - i. The board reviewed the financial projections.
- 2. Update on Current District Projects.
 - a. Status of Contracts 1&2 – cannot start until November, after harvesting
 - b. Status of Contract 3 - starting after harvesting
 - c. Status of District Spraying
 - i. Some missed spots but Bart Miller did the touch-ups

Farm #5 / Hoosier Creek

- 1. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of August 31, 2023
 - c. Attorney Mark Hinkston read the financial report into the record.
 - i. Motion to approve the financial report for Farm #5 Hoosier Creek by Commissioner Russel Weis and seconded by Commissioner Matthew Rowntree. The motion passed unanimously.
 - d. Financial Forecast
 - i. The board reviewed the financial projections.

2. Update on current projects
 - a. Completion of corrections by CN Railway – no updates
 - b. Status of District Spraying
 - i. A few touch-up spots and will be done by/before October 11, 2023
 - c. Hwy J to Mt. Tom Road
 - i. Just started and did de-brush to widen the area.
 - ii. Dredging to start week of 9/18/2023.

Norway / Dover

1. Financial Report
 - a. Bills paid and bills to be paid
 - b. CSB Account Balances and Loans as of August 31, 2023
 - c. Attorney Mark Hinkston read the financial report into the record.
 - i. Motion to approve the financial report for Norway Dover made by Commissioner Matthew Rowntree and seconded by Commissioner John Vyvyan. The motion passed unanimously.
 - d. Financial Forecast
 - i. Update to add repairs estimation.
 - ii. The board reviewed the financial projections and wishes to add project estimates to the projection.
2. Update on current in progress projects.
 - a. Status of the District Mapping Update
 - i. Board to inspect to assess the need for widening the corridors
 - ii. If found, need to do a hearing with notices
 - b. District Spraying
 - i. Status of board members were to contact the landowners directly regarding planting too close to the top of the bank.
 - ii. There are some missing spots that Commissioner Jasperson found but Bart Miller is not in that area yet. Bart Miller will be in those areas next week.
 - iii. Bart Miller did follow up with Al Jeske regarding the missed areas and he will start ASAP.
 - c. Contract Number 4
 - i. Branch 4 ditch on Goose Lake Canal West of Burmeister Road
 1. Work to be started in the Fall.
 - d. Goose Lake Branch Canal – Bank Repair – Randy Jasperson
 - i. Adding dirt and gravel where it sloughed off
 - e. District Mowing – Status
 - i. Coming back with backhoe and wing to get the side of the canal

Yorkville / Raymond

1. Financial Report
 - a. Bills paid and bills to be paid

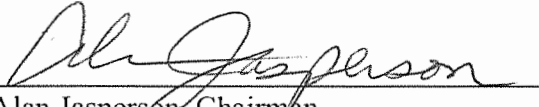
- i. Motion to approve the financial report for Yorkville Raymond by Commissioner Matthew Rowntree and seconded by Commissioner Russell Weis. The motion passed unanimously.
 - b. CSB Account Balances and Loans as of August 31, 2023
 - c. Financial Forecast
 - i. The board reviewed the financial projections.
- 2. Update on Current District Projects
 - a. West Branch Root River – Bank Repair – Tom Hribar
- 3. Update on the assessment of the Yorkville/Raymond Drainage District.
 - a. Assessment is done and send to KHR.
 - b. Next step is to set a date and time for the hearing and send out notices for the assessment
- 4. District Spraying –
 - a. Done except for some areas South of Hwy K.
 - b. Commissioner Vyvyan will go out with Bart Miller and ride to look at the progress.

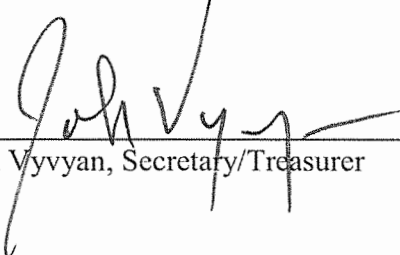
All Districts

- 1. Follow up with Greg Springer regarding drone spraying.
 - a. He cannot spray with a drone because there are no sprays available to be released in such manner at this time.
- 2. Accepting Private Ditches into the District in order to assist residents in maintaining their ditches that drain into the District’s ditch. This would be an additional charge on the landowner in order to assist.
 - a. This is held over to the next meeting.
- 3. Next Drainage Meetings
 - a. Inspection and Annual Reports Meeting November 2, 2023, at 7:00pm
 - b. Quarterly Meeting December 7, 2023, at 7:00pm

Adjournment – Motion to adjourn the meeting by Commissioner Matthew Rowntree and seconded by Commissioner John Vyvyan. The motion passed unanimously. The meeting adjourned at 8:54 p.m.

Approved: 12/07/2023


 Alan Jasperson, Chairman


 John Vyvyan, Secretary/Treasurer

Farm #1/ Waterford

4.25% int. term ends 2025

Current Bank Balance	\$ 200,397.97
Loan Balance	\$ 377,680.21
Available Credit	\$ 5,863.68
Loan Payment Amount Due	\$ 75,132.00
Loan Payment Due Date	8/31/2024

1.5% Int. term ends 2025

Loan Balance #2	\$ 200,000.00
Available Credit	\$ -
Loan Payment Amount Due	\$ 3,000.00
Due Date	12/31/2023

Projects:	None anticipated at this time.
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Bills Paid:	June-August	Reason
KHR	\$ 1,506.84	Legal
NMB	\$ 131.25	Engineering
WE Energies	\$ 290.61	Electric Utility
CSB	\$ 75,132.00	Loan Payment
	\$ -	
	\$ -	
	\$ -	
	\$ -	
Total:	\$ 77,060.70	

2023 Assessment	\$750,000.00 over 10 years (2019-2028)
Amount to be Collected:	\$ 67,666.95
Amount Received:	\$ 65,205.48
Amount Due:	\$ 2,461.47

Bills to Pay:	September	Reason
NMB	\$ 181.13	Engineering
KHR	\$ 372.47	Legal
T. of Norway	\$ 30.00	Overpayment
Total:	\$ 583.60	

Bank Balance After Checks	\$ 199,814.37
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Farm #4 / Eagle Creek

1.5% Int. Term Ends 4-1-2024

Current Bank Balance	\$ 433,052.13
Loan Balance	\$ 300,000.00
Available Credit	\$ -
Loan Payment Amount Due	\$ 4,500.00
Loan Payment Due Date	12/31/2023

Projects:	Bidding for Ditch Maintenance Projects -3 Contracts Spraying
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Bills Paid:	June-August	Reason
KHR	\$ 2,055.84	Legal
NMB	\$ 592.03	Engineering
Bart Miller	\$ 4,009.21	Spraying
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
Total:	\$ 6,657.08	

2023 Assessment	\$750,000.00 over 5 years (2021-2025)
Amount to be Collected:	\$ 145,490.40
Amount Received:	\$ 138,137.01
Amount Due:	\$ 7,353.39

Bills to Pay:	September	Reason
NMB	\$ -	Engineering
KHR	\$ 381.47	legal
Racine County	\$ 150,000.00	principal loan payment
Total:	\$ 150,381.47	

Bank Balance After Checks	\$ 282,670.66
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Farm #5 / Hoosier Creek

3.75% Int.

Term ends 2028

Projects:	Spraying
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Current Bank Balance	\$ 72,295.71
Loan Balance	\$ -
Available Credit	\$ 425,000.00
Loan Payment Amount Due	\$ -
Loan Payment Due Date	8/31/2024

Bills Paid:	June - August	Reason
KHR	\$ 1,167.84	Legal
NMB	\$ 2,281.28	Engineering
Bart Miller	\$ 2,081.92	Spraying
Countyline	\$ 2,220.00	Spoil Leveling & Shaping
CSB	\$ 77,860.93	Loan Payment
	\$ -	
	\$ -	
	\$ -	
Total:	\$ 85,611.97	

	\$750,000.00 over 5 years (2022-2026)
2023 Assessment Amount to be Collected:	\$ 144,315.69
Amount Received:	\$ 143,650.69
Amount Due:	\$ 665.00

Bills to Pay:	September	Reason
NMB	\$ 959.61	Engineering
KHR	\$ 448.97	Legal
Countyline	\$ 840.00	Removal of Beaver Dams
Bart Miller	\$ 9,003.90	Spraying
Total:	\$ 11,252.48	

Bank Balance After Checks	\$ 61,043.23
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Norway/Dover Farm Drainage

3.5% int. term ends 2028

Current Bank Balance	\$ 40,460.49
Loan Balance	\$ 613,431.46
Available Credit	\$ 886,500.00
Loan Payment Amount Due	\$ 136,081.87
Loan Payment Due Date	8/31/2024

Projects:	Mowing Ditch 4 & 9 Maintenance (Dredging) - 3 phases Spraying
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Bills Paid:	June - August	Reason
KHR	\$ 2,424.84	Legal
NMB	\$ 2,083.67	Engineering
Racine County	\$ 1,500.00	Wind Lake Dam
DRS, Inc.	\$ 3,750.00	Dam Operation
RLP Diversified	\$ 18,439.50	Mowing
Countyline	\$ 2,200.00	Tile Repair/Fill Beaver Holes
CSB	\$ 455,240.89	Loan 1 Payoff
CSB	\$ 17,760.27	Loan 2 Payment
Bart Miller	\$ 9,420.20	Spraying
Total:	\$ 512,819.37	

2023 Assessment	\$2,000,000.00 for 5 years (2018-2022)
Amount to be	\$ 451,000.73
Amount Received:	\$ 411,975.05
Amount Due:	\$ 39,025.68

Bills to Pay:	September	Reason
NMB	\$ 399.07	Engineering
KHR	\$ 876.47	Legal
Bart Miller	\$ 4,833.38	Spraying
DRS Inc.	\$ 3,750.00	Dam Operation
Racine County	\$ 1,500.00	Wind Lake Dam
Total:	\$ 11,358.92	

Bank Balance After Checks	\$ 29,101.57
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Yorkville/Raymond Farm Drainage

Current Bank Balance	\$ 65,187.48
Loan Balance	N/A
Available Credit	N/A
Loan Payment Amount Due	N/A
Loan Payment Due Date	N/A

Projects:	Spraying
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Bills Paid:	June - August	Reason
KHR	\$ 4,087.59	Legal
NMB	\$ 13,681.30	Engineering
Stafford Rosen.	\$ 560.50	legal
	\$ -	
	\$ -	
Total:	\$ 18,329.39	

Bills to Pay:	September	Reason
NMB	\$ 5,625.06	Engineering
KHR	\$ 2,587.78	Legal
Bart Miller	\$ 3,147.63	Spraying
Total:	\$ 11,360.47	

Bank Balance After Checks	\$ 53,827.01
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